



Houston Rooming List Worksheet

The NE MN Synod Journey

To the 2018 ELCA Youth Gathering

June 23–July 2, 2018

Use this worksheet to compile the information you need to fill out the online “Houston Rooming List Request” form for the NE MN Synod Journey. This worksheet is for your personal use only and does not need to be sent in with your registration.

To access the online “Houston Rooming List Request” form and for more information visit www.nemnsynod.org/SynodJourney.

Tips for filling out the online Rooming List Request Form:

1. Rooms are assigned based on four people per room. A fifth person in a room may be requested (but is not guaranteed) **only** if you have a total of 5 males or 5 females in your group. A fifth person will be required to bring a sleeping bag and pillow, no rollaway can be reserved.
2. Please see the NE MN Synod Housing Policy before making your request for room assignments.
3. Rooms with 2 or fewer occupants will be combined with a similar room from another church.
4. We reserve the right to rearrange room assignments to fit our assigned hotel configuration and to keep room costs to a minimum. If you have special needs or specific concerns regarding your housing, please contact Catherine Anderson at Catherine.Anderson@nemnsynod.org.
5. You will need to enter a new online form for each room you request. After you submit each room request, the confirmation page will give you an option to “Go back to the form” to add additional room requests. (Be sure to click the “Go back to form” link - **DO NOT** use the “back” button on your browser!

2017-18 school year			2017-18 school year		
Name	Grade/ Adult (over 21)	M/F	Name	Grade/ Adult (over 21)	M/F
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5*.			5*.		

* Bedding is not provided for 5th person. Bring sleeping bag and pillow. A max of one male room of 5 and one female room of 5 is allowed to be requested (but not guaranteed) IF your group only has a total of 5 males or 5 females.

2017-18 school year			2017-18 school year		
Name	Grade/ Adult (over 21)	M/F	Name	Grade/ Adult (over 21)	M/F
1.			1.		
2.			2.		
3.			3.		
4.			4.		